



410 South Commercial Street • Neenah, WI 54956 • Tel: (920) 751-6800 • Fax: (920) 751-6809

MEMORANDUM

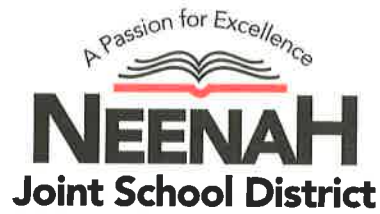
TO: John Lehman, Chair, Finance & Personnel Committee
FROM: Dr. Mary Pfeiffer, District Administrator 
DATE: October 11, 2012
RE: **Resignation of Staff Member**

Attached is a letter of resignation from the following staff member:

Archie Polar, Operations and Maintenance, Horace Mann Middle School

It is my recommendation that the above named resignation and request for Other Post Employment Benefits (OPEB) effective July 1, 2013, be approved with Mr. Polar's last working day on October 23, 2012.

smf



410 South Commercial Street • Neenah, WI 54956 • Tel: (920) 751-6800 • Fax: (920) 751-6809

MEMORANDUM

To: John Lehman, Chair, Finance and Personnel Committee
From: Dr. Mary Pfeiffer, District Administrator *MP*
Date: October 11, 2012
Re: **Employment of Exempt Personnel**

The following individual is being recommended for hire in an Exempt position with a start date to be determined.

Name	Position	Building	Salary
Nora Langolf	Accounting Supervisor	Administration	\$70,000 (prorated to start date)

This position is within budget allocations.

smf